

TINGEWICK PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING
HELD ON 7th May 2009

PRESENT:

Cllr Smith	-	Chairman
Cllr Fenemore	-	Vice Chair
Cllr Swinburne	-	Councillor
Cllr Thurlby	-	Councillor
Cllr Diston	-	Councillor
Cllr Collins	-	Councillor
Clr Poil	-	Councillor
Dawn Rogers	-	Clerk

IN ATTENDANCE: 1 member of the public

STATUTORY ITEMS

- a. Election of Chair Person and Vice Chair Person
Peter Smith was nominated as Chair. Proposed Cllr Thurlby Seconded by Cllr Swinburne. All agreed
Richard Fenemore was nominated for the Vice Chair Person. Proposed by Cllr Swinburne Seconded by
Cllr Poil. All agreed.
- b. Acceptance of Office
Peter Smith and Richard Fenemore accepted the posts

73 Apologies
None

74 Declarations of Interest
None

75 To approve the Minutes of the Meeting held on 9th April 2009
Approved. Proposed: Cllr Swinburne Seconded: Cllr Fenemore

76 Matters Arising for information and reports only
Item 116 -Chairman to liaise with the village shop to ask whether they will stock copies. It is hoped that the sheet will appear in the forthcoming issue of the Tingewick news. **Action: Chairman**
Item 116 - This will be discussed under Cllr Poil's footpaths report
Item 153 - The Parish Council is still awaiting the report of the Highways Officer at AVDC.
Item 24 - The signs to advise against the dumping of waste have now been placed.
Open Forum 05.03.09 - The Clerk reported that the matter had been referred to Ken Horne to deal with
Item 63 - Cemetery - To discuss under Cllr Collin's report
Item 63 - Recreation Ground - Mr Styles is obtaining some specialist equipment to repair the gate to prevent it being lifted of its hinges.
Item 63 - Recreation Ground - A second set of keys will be obtained. **Action: Cllr Diston**
Item 63 - Recreation Ground - Access requirements will be considered under Cllr Fenemore's report
Item 64 - The Clerk confirmed that all the correspondence has been sent as requested

77 County Councillor's Report

Cllr Cadd, who is currently unable to travel to meetings due to illness, has sent his apologies and advised that he is happy to take up any matters identified by the Parish Council.

- 78** District Councillor's Report
None

Open Forum

A resident from the village very kindly submitted a design to the Parish Council to enable the realignment of the current 'kissing gate' at the Recreation Ground to enable pushchair access. The Parish Council expressed its gratitude for this offer.

It was confirmed that the road works in the village would last approximately 8 weeks.

- 79** **Planning**
09/00259/APP - Tingewick - 7 Upper Street - No Objections
09/00260/ALB - Tingewick - 7 Upper Street - No Objections

- 80** **Accounts**
See Appendix for details of transactions and budget report.
Transactions unanimously approved.
The budget report was agreed - Proposed Cllr Thurlby Seconded: Cllr Swinburne

- 81** **Councillors' Reports and Items for Future Agenda**

Street Lighting

The light in Gorrell Lane has not yet been repaired despite a technician visiting. Aylesbury Mains will be contacted to ascertain progress.

Action: Cllr Thurlby

Footpaths

The Parish Council received a report regarding the recent footpath walk. It was noted that there was an excellent response from the village and that all footpaths were walked. Thanks were expressed to all those who walked and a number of issues were raised which the Parish Council will deal with.

Action: Cllr Poil

Mr Styles will be asked to deal with the concerns regarding footpath number 5

Action: Cllr Poil

It was agreed that Mr Styles will be asked to regularly maintain the footpaths in the vicinity of village during the summer months to ensure that they do not become overgrown.

Action: Clerk

It was agreed that it would be helpful to have assistance to publicise the village footpaths. AVDC will be contacted for assistance.

Action: Cllr Poil

The footpath across the old airfield has not as yet been re routed despite planning permission having been obtained. AVDC will be contacted to ascertain progress of re-routing.

Action: Cllr Poil

Cemetery and Grass cutting (Burial Records and Plans)

It was reported that the hedge in the cemetery has now been cut back. There is still some outstanding work in respect of the Yew trees to be carried out however this is in progress.

A revised plan of the Garden of Remembrance was presented to the Parish Council with all the information regarding interments that is available. It was agreed that all reserved and unmarked plots from this date will be marked with a marker, at a cost of £4.50 per marker. It was agreed that the Parish Council would bear the cost of the provision of the markers and that it be reviewed annually along with the cemetery fees. It was reported that the current row of burial spaces in the cemetery will be full this year. There are two further rows behind it. The current row spans some ten years. It can therefore be estimated that there are approximately twenty years availability in the cemetery. It was suggested that the matter be reviewed in the future.

Recreation Ground

The Parish Council continued its review of the current 'kissing gate' to allow pushchair access and accepted a proposal presented by a resident in Open Forum for realignment of the gate. It was agreed that the Parish Council would proceed with the alteration. Mr Styles will be asked to carry out the realignment with the assistance of the resident. **Action: Clerk**

It was proposed that the toilets on the Recreation field be closed unless there was an event taking place in the field. This was unanimously agreed

The toilets will be brought into full working order prior to the village fete. **Action: Cllr Fenemore**

It was agreed that Mr Styles would be asked to carry out a general tidy of the field **Action: Cllr Fenemore**

It was agreed that all unofficial entrances to the field will be closed off. Mr Styles to be asked to carry out the work. **Action: Cllr Fenemore**

Play England was noted to be a potential source of grant funding. Information regarding the same to be fast track circulated. **Action: Clerk**

Item 84 - It was agreed that Item 84 would more usefully be discussed at this point.

Further discussion took place on the actions and costs required to provide an adequate playing surface for football and cricket. The current condition of the surface is not suitable for organised games, being badly pitted and subject to waterlogging for long periods in wet weather. Cost estimates from professional consultants show that to improve the surface levels would cost in the region of £25,000, with drainage an additional £45,000. Much time has been spent on numerous submissions to grant providers but none have been successful as the village is not considered by grant providers to be of any priority.

The Councillors agreed that they would pursue other costings but would also consider whether the area could be used for other recreation facilities for the benefit of the village as a whole, using the funds already raised which are ring fenced for recreation ground development.

Playground and Pond

Concerns were raised regarding the condition of the safety surface in the playground. It was noted that this should have been dealt with in the recent safety inspection which the Parish Council has not yet received. The safety inspection will be obtained. **Action: Clerk**

A site visit will be arranged with the provider of the current surface to consider whether action is required. **Action: Clerk**

Special Projects

The 'Play around Parishes' scheme has been arranged to take place on the 21.07.09 and the 11.08.09

The 'Best Kept Village' and 'Village of the year' competitions have been entered

82 Correspondence

2009/05/09 - AVDC - Children's Show - Cllr Swinburne had already received the papers and is arranging the same.

2009/05/14 - AVDC - Turn up for Sport - 23.07.09 - It was agreed that the Parish Council would allow the use of the Recreation Field for the same. **Action: Clerk**

83 Community Speedwatch

Cllr Diston presented a verbal report as to the training session attended, it was noted that the system would act as a deterrent to speeding drivers.

The ongoing maintenance cost of the system was questioned.

The possibility of subletting the system to other villages was discussed and it was noted that the Parish Council could possibly recoup its initial expense in purchasing the system

It was agreed that costings as to the purchase of vehicle activated signs would be obtained. **Action: Clerk**

It was agreed that in principle the Parish Council was prepared to proceed with the system provided that satisfactory information had been received regarding the ongoing maintenance costs of the system, that it be agreed that there be a central system of subletting and that at least three other parishes share the cost of the system so that the Parish Council does not pay more than one quarter of the total cost. **Action: Clerk**

- 84 Recreation Ground Development**
As above
- 85 Fete & Beer Festival**
John Bercow MP will be invited to carry out the opening ceremony. **Action: Clerk**
The electricity supply in the pavilion requires checking. **Action: Cllr Diston**
- 86 Allotments**
It was unanimously agreed that it would not be appropriate to proceed with the negotiations for the purchase of the lease of the current allotment field at the quoted costs of approximately £5,000. This was considered to be a disproportionate expense that could not be justified.
The Diocese will be asked whether they will reduce their costs or assist with the costs. **Action: Chairman**
The possibility of the current lessee of the land further subletting to the Parish Council was discussed. The lessee will be approached. **Action: Cllr Fenemore**
- 87 Parish Plan**
Nothing to report
- 88 Affordable Housing**
The Parish Council has no further information as to the progress of the negotiations with the landowner. However it was noted that the Housing Association had sent a draft scheme to the planning department for informal comments.
- 89 Village Appraisal/Village Design Statement**
The comments on the recent public consultation have been collated. The plan is in the process of being written and it is hoped that it will be submitted for editing shortly.
- 90 Village Meeting**
The invitations have been issued. Cllr Collins submitted her apologies for the meeting.
- 91 Date of Next Meeting**
The next meeting will take place on Thursday 11th June 2009 at 8.00pm in the Village Hall.

The meeting closed at 9.55pm.